



FINISH LINE OPERATOR JOB DESCRIPTION

Job Title: Finish Line Operator
Department: Production
Reports To: Shift Supervisor

Position Summary:

Essential Duties and Responsibilities: The Finish line Operator is responsible for running and monitoring their assigned finishing and packing line machine. Responsible for directing and monitoring the execution of the production schedule as well as performing mold and/or material changes as dictated by the schedule; performing process troubleshooting, part inspections and various other functions to insure part conformity and quality; verifying paperwork for jobs and completion of inspections at start-up of jobs and in process inspections; monitoring and preparing support equipment, personnel and maintenance as needed.

To perform this job successfully, an individual must be able to perform the following satisfactorily; other duties may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Measure dimensions of finished work pieces to ensure conformance to specifications, using precision measuring instruments, templates, and fixtures
- Mount, install, align, and secure tools, attachments, fixtures, and work pieces on machines, using hand tools and precision measuring instruments.
- Listen to machines during operation to detect sounds such as those made by dull cutting tools or excessive vibration and adjust machines to compensate for problems.
- Adjust machine feed and speed, change cutting tools, or adjust machine controls when automatic programming is faulty or if machines malfunction.
- Stop machines to remove finished work pieces or to change tooling, setup, or work piece placement, according to required machining sequences.
- Lift work pieces to machines manually or with hoists or cranes.
- Modify cutting programs to account for problems encountered during operation and save modified programs.
- Calculate machine speed and feed ratios and the size and position of cuts.
- Insert control instructions into machine control units to start operation.
- Utilize Lockout – Tag out procedures to ensure safe operating conditions.

Competencies: To perform the job successfully, an individual should demonstrate the following.

Continuous Learning - Assesses own *strengths* and weaknesses. Pursues training and



development opportunities. Seeks feedback to improve performance. Strives to continuously build knowledge and skills.

Customer Service - Displays courtesy and sensitivity. Manages difficult or emotional situations. Meets commitments.

Planning & Organization - Integrates changes smoothly. Prioritizes and plans work activities. Uses time efficiently. Works in an organized manner.

Problem Solving -Gathers and analyzes information skillfully. Identifies problems in a timely manner. Works well in group problem solving situations.

Teamwork - Balances team and individual responsibilities. Contributes to building a positive team spirit. Exhibits objectivity and openness to others' views. Gives and welcomes feedback. Puts success of team above own interests.

Use of Technology - Adapts to new technologies. Demonstrates required skills. Keeps technical skills up to date.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience:

High School diploma or equivalent. Must have good English written and verbal communication skills. 2+ years of experience in a manufacturing operation, some experience in the Molding or plastic industry is preferred. A working knowledge of measurement instruments.

Language Ability:

Read and interpret documents such as schematics, drawings, safety rules, operating and maintenance instructions, and procedure manuals. Write routine reports.

Mathematical Ability:

Add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, decimals and metric system.

Reasoning Ability:

Solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills:

Basic computer skills required. General proficiency of Microsoft Excel and Microsoft Word.

Certificates and Licenses:

No certifications needed.

Supervisory Responsibilities: None

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable



accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to work in high, precarious places; fumes or airborne particles; outdoor weather conditions and risk of electrical shock. The noise level in the work environment is usually moderate.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand and walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee is occasionally required to sit. The employee must occasionally lift and /or move up to 50 pounds, carry up to 25 pounds, push and pull occasionally up to 25lbs, frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision, Depth perception and Ability to adjust focus.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.